



2010-2011 Standing Rules

Employer ID Number 94-3159434 National PTA Number 16895 Council Affiliation Portland Area Council Region #2

State Affiliation Jackson Middle School (JMS) PTA is affiliated with National PTA and Oregon PTA and as such is governed by the Unified Local Unit Bylaws and the Oregon PTA Bylaws.

Annual Dues Annual dues shall be \$15, which includes \$1.75 to National PTA, \$7.25 to Oregon PTA, and \$6.00 to JMS PTA. Each membership includes a JMS Student Directory.

Fiscal Year July 1, 2010 to June 30, 2011.

Quorum Quorum for each Board meeting shall be four voting members. Quorum for each General Membership meeting shall be five voting members.

Meetings Meetings of this association shall be held at Jackson Middle School on the following dates. Other meetings can be scheduled as needed by the board with notice to the general membership via email and notice on the PTA bulletin board. All General Membership and Board meetings are open to members.

Table with 2 columns: General Membership Meetings in the Library and Board Meetings in the Community Room. Rows list dates and times for meetings from September to May.

Officers The officers of this association shall be President, Vice President, Secretary, Treasurer and Volunteer Coordinator. There shall be only one President. Officer elections shall be in May and officers shall assume their duties on July 1.

Order of Business The order of business for General Membership meetings of this association shall be: 1. Call to order 2. Approval of Minutes 3. Financial Report 4. Program and Reports 5. Unfinished Business 6. New Business 7. Announcements 8. Adjournment

Committees The Standing Committees of this association shall be: Membership, Volunteers, Jackson Arts Council and Fundraising. The President of this association may, with the approval of the Board, appoint special committees as deemed appropriate. Special committees go out of existence when the work is completed and the board receives the final report. Committee Chairs shall be members of this association.

Convention Delegates from this association attending the annual Oregon PTA Convention may be appointed at a meeting of the board of directors in February.

- By a majority vote, the Board may adjust the budget by \$500 without approval of the membership.
Board members at the last General Membership meeting shall sign a list of financial commitments extending beyond June 30.
Dedicated funds shall be listed separately from the general funds.

These standing rules shall be approved at the first General Membership meeting of the school year by a majority of members present. Amendments may be made at a General Membership meeting with at least 30 days notice of proposed changes and with the approval of at least two-thirds of the members present.

Date approved: \_\_\_\_\_

President \_\_\_\_\_ Secretary \_\_\_\_\_