

Jackson Middle School 2010-2011 Volunteer Opportunities

WE NEED YOU to help keep Jackson the great school it is! Please choose at least one area below where you can help. Also, please fill out **a Criminal History Verification form and a Volunteer Emergency Information form (extras available in the office)**. When you come in to help, please remember to sign in at the office and wear a "VOLUNTEER" nametag. ***THANK YOU!***

PTA Volunteer Coordinator: Liz McCullough ~ volunteer@jacksonpta.org

Volunteer's name _____ Phone _____

Email _____ Work/Cell Phone _____

Student's Name _____ Grade _____

2nd Student's Name _____ Grade _____

Volunteer's talents, skills, interests, contacts, etc. _____

PLEASE MARK ALL AREAS THAT INTEREST YOU (More on Back of This Page):

SCHOOL EVENTS:

- ___ Cultural Arts Day Scheduling for 3-4 hours before the event and/or volunteer for the event.
- ___ Grandparent's Day (Fall) Serve refreshments and direct guests through the building.
- ___ Conference Night Staff Dinner (November) Set-up, clean-up, and food for teachers and staff.
- ___ Teacher Appreciation Week (May) Bring food or mailbox goodies for teachers and staff.
- ___ School Dances (3 per year) Supervise students at the dance for two hours.
- ___ Girls Night Out Plan/orchestrate a celebration for girls self-awareness and empowerment.
- ___ 8th Grade Promotion (February to June) BBQ, dance and promotion.
- ___ Open House Welcome community. Provide snacks and/or greet visitors.
- ___ Parent Coffee Talks (monthly) Provide snacks and/or assist in hosting a 6th grade parent talk.
- ___ Student Picture Day Organize students on picture day.
- ___ Run for the Arts (May) Mark students' completed laps, record totals and tally returned donations.
- ___ Project 2nd Wind (Spring) Help weigh and tabulate donations. Requires lifting up to 50 pounds.
- ___ Outdoor School Assist 6th grade teachers in preparation for Outdoor School.

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FUNDRAISING:

- ___ Grant Writing (year round) Research available grants and write as needed.
- ___ Auction (date to be determined) Planning, procurement, set-up and clean-up.
- ___ eScrip (Year round) Promote credit card merchant fundraising program.
- ___ Spirit Wear Sales (Year round) Plan, order, organize, sell, and distribute T-shirts, sweatshirts.
- ___ Capital Campaign (date to be determined) Capital campaign letter drive for PTA.
- ___ QSP Magazine Sales (October) Distribute, tabulate, and collect QSP materials. QSP Party.
- ___ Box Tops (year round) Collect and send in Box Tops.
- ___ Book Fair Set up, clean up, organize and/or checkout for book fair.

YEAR-ROUND SCHOOL AND COMMUNITY SUPPORT:

- ___ Garden Committee (year round) Garden maintenance, plant sales and develop fliers.
- ___ PTA Clothing Center (year round) Sort donated clothes for delivery to Marshall High School.
- ___ Reader Board (year round) Update reader board as needed.
- ___ Media Liaison (year round) Help staff and PTA write and publicize Jackson activities and events.
- ___ Tutor (year round) Assist students with special projects and schoolwork.
- ___ Library (year round) Assist in library 2 hours, once or twice a week.
- ___ Data Input for Teachers (year round) As needed.
- ___ Honor Roll Letters (end of all 4 grading periods) Produce/send student letters.
- ___ Band/Choir Supervise off-stage students during concerts three times per year.
- ___ JagZine (year round) Student publication lead by Mr. Rose and Mr. Wierth.
- ___ Track and Field Coach after school practice and/or help organize and run track meets.
- ___ School Directory (September) Data entry, proofreading and distribution of JMS student directory.
- ___ PTA Membership Enter member information into PTA database, remit dues monthly.
- ___ Reflections Help students interested in participating.