

Jackson SUN Community School Annual Plan 2008-2009

**GOAL 1: Improve student achievement, attendance, behavior and other skills for healthy development and academic success.**

<b>WHAT (Action or Strategy)</b>	<b>WHEN (Timeline)</b>	<b>WHO (Responsible People)</b>	<b>INPUTS -(Support &amp; Resources needed)</b>	<b>OUTPUTS/OUTCOMES (What results are expected?)</b>	<b>HOW (How it will be evaluated)</b>
Offer before and after school activities with links to curriculum.	1 <sup>st</sup> Term: Oct.- Dec. 2 <sup>nd</sup> Term: Jan.- Mar. 3 <sup>rd</sup> Term: April-May	*SUN Coordinator *Instructors *Input from parents, teachers, and students *Community volunteers	*Building use *Transportation *SUN budget *Teachers *Staff input *Volunteers *Community partners	<b>Outputs:</b> *Provide extended-day activities for 15 hrs/week during the school year *Serve 200 students enrolled in extended day activities <b>Outcomes:</b> *Outcome: 75% of regular attendees will show improvement and interim academic indicators including: behavior, school attachment and turning homework in on time. *Increased hours that school is open for community use	*SUN CS Database * Teacher surveys  * County Office of School and Community Partnerships data
Recruit new students from Jackson and feeder schools.	1 <sup>st</sup> Term: Oct.- Dec. 2 <sup>nd</sup> Term: Jan.- Mar. 3 <sup>rd</sup> Term: April-May Summer Program	*SUN Coordinator *Comm. Partners *Culturally specific community partners/ agencies, i.e. OHSU Intercultural Psychiatric Institute, Muslim leaders, etc *Principals *Teachers *School Counselor *Student Support Team	*Building Use *Contacts with feeder schools *Staff support/input *Info. publications, incl. multi-lingual *SUN Budget	<b>Output:</b> *200 students will be enrolled in extended day activities * Two transition events will be held during the school year, bringing together Jackson and feeder school students. <b>Outcome:</b> *Increased participation in extra-curricular activities	*SUN CS Database

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<p>Target students below benchmark and students from diverse cultures.</p>	<p>On-going:</p>	<ul style="list-style-type: none"> <li>*SUN Coordinator</li> <li>* SUN Somali Family Outreach Specialist</li> <li>*School Principal</li> <li>*School Staff</li> <li>*School Counselor</li> <li>*Student Support Team</li> <li>*Parents/ Families</li> </ul>	<ul style="list-style-type: none"> <li>*Referrals from school</li> <li>* Cultural programming</li> <li>*School Records</li> <li>*Staff input and support</li> <li>*SUN Budget</li> <li>*Volunteers</li> <li>*Comm. Partners</li> <li>*Translation Services</li> </ul>	<p><b>Output:</b> *30% of students at-risk of academic failure will be served</p> <p><b>Outcome:</b> *Increased academic success *Improved attendance</p>	<p>*SUN CS Database</p>
<p>Offer academic based activities Monday thru Thursday 3:45-5:00p.m., including Homework Club and project based opportunities.</p>	<p>1<sup>st</sup> Term: Oct.-Dec. 2<sup>nd</sup> Term: Jan.-Mar. 3<sup>rd</sup> Term: April-May</p>	<ul style="list-style-type: none"> <li>* SUN Coordinator</li> <li>*School Principal</li> <li>*Teachers</li> <li>*School Counselor</li> <li>*Instructors/Volunteers</li> </ul>	<ul style="list-style-type: none"> <li>*Referrals from school</li> <li>*School Records</li> <li>*Staff input and support</li> <li>*SUN Budget</li> <li>*Volunteers</li> <li>*Comm. Partners</li> <li>*Culturally specific community partners</li> </ul>	<p><b>Output:</b> *30% of students at-risk of academic failure will be served</p> <p><b>Outcome:</b> *Increased academic success *Improved attendance</p>	<p>*SUN CS Database</p>
<p>Train homework club tutors in study skills curriculum to better serve students.</p>	<p>1<sup>st</sup> Term: Oct.-Dec. 2<sup>nd</sup> Term: Jan.-Mar. 3<sup>rd</sup> Term: April-May</p>	<p>SUN Coordinator School Principal SUN Instructors SUN Volunteers</p>	<p>*Volunteer Tutors</p>	<p><b>Output:</b> *30% of students at-risk of academic failure will be served</p> <p><b>Outcome:</b> *Increased academic success *Improved attendance</p>	<p>*SUN CS Database</p>

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<p>Provide a gender-specific programming throughout the year.</p>	<p>1<sup>st</sup> Term: Oct.-Dec. 2<sup>nd</sup> Term: Jan.-Mar. 3<sup>rd</sup> Term: April-May</p>	<ul style="list-style-type: none"> <li>* SUN Coordinator</li> <li>*School Principal</li> <li>*Teachers</li> <li>*School Counselor</li> <li>*Girls Inc.</li> <li>*SUN Instructors</li> </ul>	<ul style="list-style-type: none"> <li>*Referrals from school</li> <li>*School Records</li> <li>*Staff input and support</li> <li>*SUN Budget</li> <li>*Volunteers</li> <li>*Comm. Partners</li> </ul>	<p><b>Output:</b> *A minimum of one weekly girls' group and one weekly boys' group throughout the year serving a total of 8 girls and 8 boys per offering.</p> <p><b>Outcome:</b> *Improved behavior, readiness to learn, and skills for a healthier development. *Increased skills for success.</p>	<p>*SUN CS Database</p>
<p>Provide opportunities and access to summer programming that includes recreational, service-learning, and academic components through Neighborhood House SUN sites and other community partners.</p>	<p>3<sup>rd</sup> Term: April-May Summer: June-July</p>	<ul style="list-style-type: none"> <li>* SUN Coordinator</li> <li>*With input from staff, students, parents.</li> <li>*Instructors</li> <li>*Neighborhood House</li> <li>*Student Support Team</li> </ul>	<ul style="list-style-type: none"> <li>*Building use</li> <li>*Neighborhood House Staff</li> <li>*Partner organizations including Markham SUN Community School and Robert Gray SUN Community School</li> <li>*Community representatives from HAP, summer programs such as YMCA, Boys and Girls Club, SWCC, TLC/TNT, etc.</li> </ul>	<p><b>Output:</b> *Provide activities in the summer that encourage positive relationships and healthy development</p> <p>*Register/ enroll students in summer programming.</p>	<p>SUN CS Database</p>

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**GOAL 2: Increase family involvement by supporting the school and school-based activities that build individual and community assets**

<b>WHAT (Action or Strategy)</b>	<b>WHEN (Timeline)</b>	<b>WHO (Responsible People)</b>	<b>INPUTS (Support &amp; Resources needed)</b>	<b>OUTPUTS/OUTCOMES (What results are expected?)</b>	<b>HOW (How it will be evaluated)</b>
Collaborate with school PTA & Site Council to build parent leadership and network system.	Ongoing	*SUN Coordinator *PTA *Jackson Site Council	*Building use *SUN CS, PTA, & Site Council: Service Coordination *Translation services if needed *Childcare	<b>Output:</b> *Provide at least 3 family non-enrollment events per year *Recruit at least 10 new parent volunteers in the areas of tutoring, data entry, community development, event staffing, communications (phone calls, etc.). <b>Outcome:</b> *Increase parent satisfaction with schools *Increase family awareness *Increase family attendance *Increase family communication skills	SUN CS Database
Hold a parent information night with ESL families in conjunction with ESL team and community partners.	Ongoing	*SUN Coordinator * SUN Somali Family Outreach Specialist *ESL teacher and team *Neighborhood House staff * SUN	*Parents *Principal support *Support publications *ESL team *SUN CS Budget *Leaders from the Muslim Community	<b>Output:</b> *Provide at least 3 family non-enrollment events per year. <b>Outcome:</b> *Increase parent satisfaction *Increase family awareness *Increase family attendance *Increase family communication skills	SUN CS Database

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Offer adult skill development and recreational classes in the evenings.	Ongoing	*SUN Coordinator *Neighborhood House staff *Northwest Family Services	*Translation Services *Childcare (high school volunteers/ 1 NH staff) *Principal Input *ESL Teacher Input *SUN budget *Community partners, such as Samaritan Counseling Services	<b>Output:</b> *Provide extended day activities for 15 hours a week during the school year. *50 adults enrolled in activities per year. *Hold at least one culturally and linguistically accessible parenting class. <b>Outcome:</b> *Improve parent satisfaction with school.	SUN CS Database
Offer adult events in the evenings.	Ongoing	*SUN Coordinator *Neighborhood House	*SUN Budget *Support Publications *Site Council *Principal *School Building Use *Community partners	<b>Output:</b> *Provide extended day activities for 15 hours a week during the school year. *50 adults enrolled in activities per year. <b>Outcome:</b> *Improve parent satisfaction with school.	SUN CS Database
Provide written materials in English and alternate languages.	On-going:	*SUN Coordinator * SUN Somali Family Outreach Specialist *Neighborhood House staff	*Translation services *School principal/ counselor/ ESL teacher support.	<b>Output:</b> *30% of students at-risk of academic failure will be recruited and served in SUN CS <b>Outcome:</b> *Increase family communication skills	*SUN CS Evaluation *Existence of Translated Written Material
Offer link to Social Services	On-going:	*SUN Coordinator *Neighborhood House staff	*Resource publications *Staff *Student Support Team *YFS Case Management, Youth Career Exploration Project	<b>Outcome:</b> *Increase family awareness of SUN supports/activities and community resources	*SUN CS Evaluation *Family Intervention Survey

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**GOAL 3: Increase community & business involvement in supporting schools & school-based programs that combine academics, recreation & social/health services.**

<b>WHAT (Action or Strategy)</b>	<b>WHEN (Timeline)</b>	<b>WHO (Responsible People)</b>	<b>INPUTS (Support &amp; Resources needed)</b>	<b>OUTPUTS/OUTCOMES (What results are expected?)</b>	<b>HOW (How it will be evaluated)</b>
Pursue strategic business partners.	On-going:	*SUN Coordinator *SUN Site Council	*SUN Initiative support *Business community (Multnomah Business Assoc.) *SWNI (SW Neighborhood Association) Schools Committee	<b>Output:</b> *Identify and establish (possibly) one long-term business partner. *Attend one SWNI Schools Committee meeting per SUN term. <b>Outcome:</b> *Increase school/business partnership * Provide SUN CS class * Provide fundraising opportunities	Review by Site Council
Recruit key community partners to enrich our program offerings and to better support our students.	On-going:	*SUN Coordinator *Site Council	*Schools *Library *Zoo *Parks Dept. *Farmer's Market * Community Programs *Culturally specific orgs, *Samaritan Counseling Centers *MAC	<b>Outcome:</b> *Increase partnerships between schools and local entities.	Review by Site Council

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Publicize SUN CS through speaking engagements, attending meetings, and publication/broadcast items.	On-going:	*SUN Coordinator *Site Council *Jackson PTA	*Resource publications *School Support *Community partners *Faith Community *Translation Services	<b>Output:</b> *4 Community outreach events *Regular publications in SWNI communications and local newspapers <b>Outcome:</b> *Increased community awareness of SUN *Increased knowledge and support of SUN *Expanded volunteer base	SUN CS Evaluation
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**GOAL 4: Improve the system of collaboration among school districts, government, community-based agencies, families, citizens and business/corporate leaders.**

<b>WHAT (Action or Strategy)</b>	<b>WHEN (Timeline)</b>	<b>WHO (Responsible People)</b>	<b>INPUTS (Support &amp; Resources needed)</b>	<b>OUTPUTS/OUTCOMES (What results are expected?)</b>	<b>HOW (How it will be evaluated)</b>
Define a referral recruitment system utilizing Student Support Team Meetings, Direct Teacher referrals, and input from other school/community sources.	On-going: Fall 2007	*SUN Coordinator *School Counselor *Principal *Teachers *Student Support Team	*Counselor *NH YFS staff members *ESL teacher *School Staff *Parents/ Families *HAP property managers *Portland Police Bureau's Neighborhood Response Team for SW *Office of Neighborhood Involvement-SW Crime Prevention	<b>Outcome:</b> *Increase promotion rate. *Increased percent of students reaching benchmarks. *Decrease discipline referrals. *Improve attendance. *Improve behavioral and skills for healthy development.	*SUN CS Evaluation

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Participate in Site Council	Monthly	*SUN Coordinator	*Members of Site Council	<b>Outcome:</b> *Changes in operational practices and procedures to enable increased collaboration and integration. *Increased knowledge and support of SUN among partners and providers.	
Meet with Principal and School Staff	Weekly	*SUN Coordinator *School Staff *Student Support Team	*School Staff	<b>Outcome:</b> *Increased knowledge and support of SUN	
Attend PTA meetings	At least 4 times a year	SUN Coordinator	*Resource publications *School support *Community partners	<b>Outcome:</b> *4 community outreach events *Continued PTA funding of enrichment classes based on PTA recommendations	
Outreach to Multi-cultural service providers in SW Portland and beyond	On-going	*SUN Coordinator *Neighborhood House	*Community Partners *Translation Services	<b>Output:</b> *One Multicultural service provider meeting (i.e. ONI's Somali Project mtg). <b>Outcome:</b> *Increase knowledge and support of SUN *Increased community support/resources	SUN CS Evaluation
Offer Limited Student/Family Therapy Program	On-going	*SUN Coordinator *Neighborhood House	Community Partners: OHSU	<b>Output:</b> Increase family communication skills	NH YFS program data, referrals
Offer Career Exploration Program	On-going	*Neighborhood House	NH YCEP Coordinator/ Youth Advocate PCC Sylvania	<b>Output:</b> * 30-35 students from low-income/ immigrant families receive case mgmt and career development services	YCEP pre-post test survey data